

SCRUTINY BOARD (SUSTAINABLE ECONOMY AND CULTURE)

**Meeting to be held in on
Monday, 23rd April, 2012 at 10.00 am**

MEMBERSHIP

Councillors

M Rafique (Chair) - Chapel Allerton;
J Akhtar - Hyde Park and Woodhouse;
D Atkinson - Bramley and Stanningley;
S Bentley - Weetwood;
D Cohen - Alwoodley;
C Fox - Adel and Wharfedale;
G Hyde - Killingbeck and Seacroft;
M Lyons - Temple Newsam;
J Matthews - Headingley;
V Morgan - Killingbeck and Seacroft;
P Wadsworth - Guiseley and Rawdon;

Please note: Certain or all items on this agenda may be recorded.

**Agenda compiled by:
Phil Garnett
Governance Services
Civic Hall
LEEDS LS1 1UR
Tel: 24 74355**

**Principal Scrutiny Advisor:
Sandra Newbould
Tel: 24 74792**

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items on this agenda.</p>	

3		<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4		<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5		<p>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6		<p>CALL IN OF DECISION - BRIEFING PAPER</p> <p>To Consider the report of the Head of Scrutiny and Member Development advising the Scrutiny Board on the procedural aspects of Calling In the decision.</p>	1 - 6
7		<p>CALL IN - THREE YEAR GRANTS TO CULTURAL ORGANISATIONS</p> <p>To consider the report of the Head of Scrutiny and Member Development presenting the background papers to a decision which has been Called In in accordance with the Council's Constitution regarding Three Year Grants to Cultural Organisations.</p>	7 - 24
8		<p>OUTCOME OF CALL IN</p> <p>In accordance with Scrutiny Board Procedure Rules, to consider the Board's formal conclusions and recommendation(s) arising from the consideration of the called-in decision.</p>	

DATE AND TIME OF NEXT MEETING

To be confirmed for the municipal year 2012/13
after the Annual Meeting on 23rd May 2012.

Report of the Head of Scrutiny and Member Development

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 23rd April 2012

Subject: Call In Briefing Paper

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. In accordance with the Council's Constitution, an officer decision has been Called In. The background papers to this particular decision are set out as a separate agenda item and appropriate witnesses have been invited to give supporting evidence.
2. This report advises the Scrutiny Board on the procedural aspects of Calling In the decision.
3. The Board is advised that the Call In is specific to the report considered under the officer delegation decision scheme and issues outside of this decision, including other related decisions, may not be considered as part of the Board's decision regarding the outcome of the Call In.

Recommendations

4. The Scrutiny Board is asked to note the contents of this report and to adopt the procedure as detailed within it.

1 Purpose of this report

- 1.1 In accordance with the Council's Constitution, an officer decision has been Called In. The background papers to this particular decision are set out as a separate agenda item and appropriate witnesses have been invited to give supporting evidence.
- 1.2 This report advises the Scrutiny Board on the procedural aspects of Calling In the decision.

2 Background information

- 2.1 The Call In process provides the facility for Scrutiny Board Members to require a decision taker to reconsider a decision within a specified time period. This is a separate function from the Scrutiny Board's ability to review decisions already taken and implemented.
- 2.2 The eligibility of an Executive Board decision for Call In is indicated in the minutes; the eligibility of an officer decision for Call In is indicated by the Director on the Delegated Decision Form; and the eligibility of an Area Committee decision for Call In is indicated by the publication of a decision notification form.

3 Main issues

- 3.1 The Board is advised that the Call In is specific to the report considered under the officer delegation decision scheme and issues outside of this decision, including other related decisions, may not be considered as part of the Board's decision regarding the outcome of the Call In.

Reviewing the decision

- 3.2 The process of reviewing the decision is as follows:
 - Members who have requested the Call In invited to explain their concern/reason for Call In request.
 - Relevant Officer(s) asked to explain decision.
 - Further questioning from the Board as appropriate.

- 3.3 Members are reminded that it is only the decision Called In that the Board can make any recommendation on.

Options available to the Board

- 3.4 Having reviewed the decision, the Scrutiny Board will need to agree what action it wishes to take. In doing so, it may pursue one of three courses of action as set out below:

Option 1- Release the decision for implementation

- 3.5 Having reviewed this decision, the Scrutiny Board may decide to release it for implementation. If the Scrutiny Board chooses this option, the decision will be immediately released for implementation and the decision may not be Called In again.

Option 2 - Recommend that the decision be reconsidered.

- 3.6 The Scrutiny Board may decide to recommend to the decision maker that the decision be reconsidered. If the Scrutiny Board chooses this option a report will be submitted to the decision maker.
- 3.7 In the case of a delegated decision, the report of the Scrutiny Board will be submitted to the appropriate Officer within three working days of this meeting. The Officer will reconsider his/her decision. Where the Director believes that the original decision should be confirmed, they will refer the matter to the next Executive Board for a decision.
- 3.8 Where the Director agrees with the views of Scrutiny a new delegated decision form will be submitted indicating ineligible for call In.
- 3.9 In cases where the Director believes that the original decision should be confirmed, and in their view urgency prevents them from submitting the decision to Executive Board, the approval of the relevant Executive Board Member will be required before implementation. This Executive Member approval together with the reasons for urgency will be included in the new delegated decision form.
- 3.10 The Director and relevant Executive Board Member will also be required to attend and give their reasoning to the relevant Scrutiny Board.

Option 3 - Recommend that the decision be reconsidered and refer the matter to full Council if recommendation not accepted.

- 3.11 This course of action would only apply if the Scrutiny Board determined that a decision **fell outside the Council's Budget and Policy Framework** and this determination were confirmed by the Council's Section 151 Officer (in relation to the budget) or Monitoring Officer (in relation to other policies).
- 3.12 If, at the conclusion of this meeting, the Scrutiny Board forms an initial determination that the decision in question should be challenged on the basis of contravening the Budget and Policy Framework, then confirmation will subsequently be sought from the appropriate statutory officer.
- 3.13 Should the statutory officer support the Scrutiny Board's determination, then the report of the Scrutiny Board will be presented in the same manner as for Option 2. If the decision maker accepts the recommendation of the Scrutiny Board in these circumstances, then the revised decision will be published in the same manner as for Option 2 and the decision may not be Called In again. If, however, the decision maker does not accept the recommendation of the Scrutiny Board, then the matter will be referred to full Council for final decision. Decisions of full Council may not be Called In.
- 3.14 Should the appropriate statutory officer not confirm that the decision contravenes the Budget and Policy Framework, then the report of the Scrutiny Board would normally be progressed as for Option 2 (i.e. presented as a recommendation to the decision taker) but with no recourse to full Council in the event that the decision is not varied. As with Option 2, no further Call In of the decision would be possible.

- 3.15 However, the Scrutiny Board may resolve that, if the statutory officer does not confirm contravention of the Budget and Policy Framework, then it should be released for implementation in accordance with Option 1.

Failure to agree one of the above options

- 3.16 If the Scrutiny Board, for any reason, does not agree one of the above courses of action at this meeting, then Option 1 will be adopted by default, i.e. the decision will be released for implementation with no further recourse to Call In.

Formulating the Board's report

- 3.17 If the Scrutiny Board decides to release the decision for implementation (i.e. Option 1), then the Scrutiny Support Unit will process the necessary notifications and no further action is required by the Board.
- 3.18 If the Scrutiny Board wishes to recommend that the decision be reconsidered (i.e. Options 2 or 3), then it will be necessary for the Scrutiny Board to agree a report setting out its recommendation together with any supporting commentary.
- 3.19 Because of the tight timescales within which a decision Call In must operate, it is important that the Scrutiny Board's report be agreed at the meeting.
- 3.20 If the Scrutiny Board decides to pursue either of Options 2 or 3, it is proposed that there be a short adjournment during which the Chair, in conjunction with the Scrutiny Support Unit, should prepare a brief statement proposing the Scrutiny Board's draft recommendations and supporting commentary. Upon reconvening, the Scrutiny Board will be invited to amend/ agree this statement as appropriate (a separate item has been included in the agenda for this purpose).
- 3.21 This statement will then form the basis of the Scrutiny Board's report (together with factual information as to details of the Called In decision, lists of evidence/witnesses considered, Members involved in the Call In process etc).
- 3.22 The Scrutiny Board is advised that there is no provision within the Call In procedure for the submission of a Minority Report.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Prior to submitting a Call In, a nominated signatory must first contact the relevant officer or Executive Member to discuss their concerns and their reasons for wanting to call in the decision. Part of this discussion must include the Member ascertaining the financial implications of requesting a Call In. The details of this discussion should be referenced within the Call In Request Form.
- 4.1.2 The background papers to this particular decision will make reference to any internal or external consultation processes that have been undertaken in relation to the decision.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 The background papers to this particular decision will make reference to any impact on equality areas, as defined in the Council's Equality and Diversity Scheme.

4.3 Council Policies and City Priorities

- 4.3.1 The background papers to this particular decision will make reference to any Council Policies and City Priorities relevant to the decision.

4.4 Resources and Value for Money

- 4.4.1 The background papers to this particular decision will make reference to any significant resource and financial implications linked to the decision.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This report does not contain any exempt or confidential information.
- 4.5.2 The background papers to this particular decision will make reference to any legal implications linked to the decision.

4.6 Risk Management

- 4.6.1 The background papers to this particular decision will make reference to any risk management issues linked to the decision.

5 Conclusions

- 5.1 In accordance with the Council's Constitution, an officer decision has been Called In. This report advises the Scrutiny Board on the procedural aspects of Calling In the decision. In particular, the Board is advised that the Call In is specific to the report considered under the officer delegation decision scheme and issues outside of this decision, including other related decisions, may not be considered as part of the Board's decision regarding the outcome of the Call In.

6 Recommendations

- 6.1 The Scrutiny Board is asked to note the contents of this report and to adopt the procedure as detailed within it.

7 Background documents¹

- 7.1 Council Constitution – Scrutiny Board Procedure Rules

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

This page is intentionally left blank

Report of the Head of Scrutiny and Member Development

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 23rd April 2012

Subject: Three Year Grants to Cultural Organisations

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Kirkstall		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. This paper presents the background papers to a decision which has been Called In in accordance with the Council's Constitution
2. Papers are attached as follows:
 - Copy of completed Call In request form
 - The Delegated Decision Notification.
3. Appropriate Members and/or officers have been invited to attend the meeting in order to explain the decision and respond to questions.

Recommendations

4. The Scrutiny Board (Sustainable Economy and Culture) is asked to review this decision and to determine what further action it wishes to take.

Background documents¹

5. None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

This page is intentionally left blank

Leeds City Council Scrutiny Support Unit

CALL IN REQUEST – Option (a)

A Call In request may be made by:

Any five non-executive Members of council¹

Date of decision publication: 22/03/12

Delegated decision ref: D38945 or

Executive Board Minute no: N/A or

Area Committee Name and decision ref: N/A

Decision description: Three year grants to cultural organisations

.....

.....

Discussion with Decision Maker:

Prior to submitting a Call In, a nominated signatory must first contact the relevant officer or Executive Member to discuss their concerns and their reasons for wanting to call in the decision. Part of this discussion must include the Member ascertaining the financial implications of requesting a Call In.

Please identify contact and provide detail.

- ☒ Director/author of delegated decision report.
- ☐ Executive Board Member

Detail of discussion (to include financial implications)

Telephone discussion with report author on 11/04/2012 at 16.15
which covered financial implications.

.....

.....

.....

.....

.....

¹ In the case of decisions made by Area Committees, a Member cannot count as one of the two/five signatures if they are a member of that Area Committee.

.....

.....

.....

.....

.....

.....

.....

.....

Reasons for Call In:

All requests for Call In must detail why, in the opinion of the signatories, the decision was not taken in accordance with the principles set out in Article 13 of the Council constitution (decision making) (principles of decision making) or where relevant issues do not appear to be taken into consideration. *Please tick the relevant box(es) and give an explanation.*

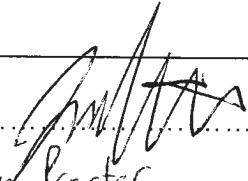
- | | |
|-------------------------------------|--|
| <input type="checkbox"/> | Proportionality (ie the action must be proportionate to the desired outcome) |
| <input type="checkbox"/> | Due consultation and the taking of professional advice from officers |
| <input type="checkbox"/> | Respect for human rights |
| <input checked="" type="checkbox"/> | A presumption in favour of openness |
| <input checked="" type="checkbox"/> | Clarity of aims and desired outcomes |
| <input checked="" type="checkbox"/> | An explanation of the options considered and details of the reasons for the decision |
| <input type="checkbox"/> | Positive promotion of equal opportunities |
| <input type="checkbox"/> | Natural justice |

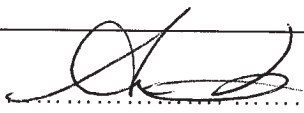
Explanation Concerns around loss of West Yorkshire Grant and the move to the Leeds inspired grant, and the effect on funding for cultural organisations.

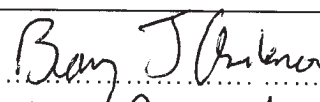
Report doesn't give due regard to Member Management Committee decision on 1 July 2011 Appointments to outside bodies in receipt of grant, an issue also considered at Member Management Committee on 12 January 2011.

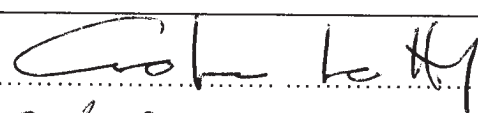
Leeds City Council Scrutiny Support Unit

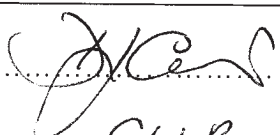
The following signatories request that the above decision be called in:

1) Signature.....
Print name.....Cllr John Procter

2) Signature.....
Print name.....Cllr Alan Lamb

3) Signature.....
Print name.....Cllr Barry Anderson

4) Signature.....
Print name.....Cllr GRAHAM LATTY

5) Signature.....
Print name.....Cllr DAWN COLLINS

This form should be submitted to the Head of Scrutiny and Member Development (Scrutiny Support Unit, 1st Floor West, Civic Hall) by **5.00pm on the fifth working day after the decision publication date**. The office is open from 9.00am to 5.00pm.

(For further information on the Call In procedure please refer to the Scrutiny Support Unit intranet site, or contact the Unit on 39 51151).

Leeds City Council Scrutiny Support Unit

For office use only: (box A)

Received on behalf of the Head of Scrutiny and Member Development by:

P. N. MARRINGTON.....(signature)

Date: 11.4.12..... Time: 16:30..... SSU ref: 2011-12 D38945-54

For office use only: (box B)

Exemption status
checked:

☒

Call In authorised: Yes No

Date checked:

☒

Signed: P. N. MARRINGTON

Signatures checked:

☒

Date: 11.4.12

Receipts given:

☐

Validity re article 13

☒

Receipt details:

DELEGATED DECISION NOTIFICATION

Appendix 2

D38945

DECISION MAKER

Chief Libraries, Arts & Heritage Officer (Catherine Blanshard)

AUTHORITY BY REFERENCE TO SCHEME OF DELEGATION:¹

Officer Delegation Scheme (Executive Functions) – Chief Libraries, Arts and Heritage Officer

SUBJECT²

Three Year Grants to Cultural Organisations

DECISION³

COUNCIL FUNCTION <input type="checkbox"/>	EXECUTIVE DECISION (KEY) <input checked="" type="checkbox"/>	EXECUTIVE DECISION (MAJOR) <input type="checkbox"/>	EXECUTIVE DECISION (OTHER) <input type="checkbox"/>
NOT SUBJECT TO CALL IN	⁴ EXEMPT FROM CALL IN: NO	⁵ EXEMPT FROM CALL IN: NO	NOT SUBJECT TO CALL IN

The Chief Officer Libraries, Arts and Heritage Officer approved the 3 year grants as indicated at Item 3.3.

AFFECTED WARDS

All

ADVICE SOUGHT

	YES	NO
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Finance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Personnel	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Equal Opportunities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other Please Specify	<input checked="" type="checkbox"/>	<input type="checkbox"/> _____

DECLARED OFFICER / MEMBER INTERESTS⁵

N/A

¹ The relevant paragraph within the decision makers delegated powers should be identified.

² A brief heading should be inserted

³ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding upon the chosen option, although care must be taken not to disclose any confidential or commercially sensitive information. Guidance on the substance of the note is available from Governance Services

⁴ For Key and Major decisions only. If exempt from Call In details to be provided in the report. The Call In period expires at 5.00 pm on the **5th** working day after publication. Scrutiny Support will notify decision makers of matters called in by no later than 12.00 noon on the **6th** day.

⁵ No officer having a pecuniary interest in any matter should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here.

DISPENSATION BY
STANDARDS
COMMITTEE

DATE: _____

BACKGROUND
PAPERS⁶

Results of Citizen's Panel Culturally Inspired Survey, Equality Impact Assessment Cultural Grants, Grant bids and decisions paper

EXEMPT/
CONFIDENTIAL
APPENDIX

YES ☐ NO ☒ RULE NO 10.4⁷ ()

DETAILS OF
CONSULTATION
UNDERTAKEN (OTHER
REASONS/
ORGANISATIONS
CONSULTED)


	Yes	No	Date
Executive Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Ward Councillors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Chief Officers Affected	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Others (Specify)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Citizens Panel

CONTACT PERSON

Matthew Sims

CONTACT NO: 2478335

AUTHORISED
SIGNATORY⁸

 (Name: Catherine Blanshard)	DATE: 21 March 2012
--	---------------------

	KEY	MAJOR	OTHER
⁹ *First publication (5 day notice)	22/03/12		
Commencement for Call In	01/04/12		
Last date for Call In	11/04/12		
Implementation Date	12/04/12		

* If key decision not on Forward Plan, the reason and need that the decision be taken are that:-

⁶ A separate Index should be prepared if necessary. ALL DOCUMENTATION UPON WHICH THE DECISION WAS BASED MUST BE RETAINED AND BE READILY ACCESSIBLE SO IT CAN BE PRODUCED SHOULD THE DECISION BE CHALLENGED

⁷ Relevant Access to Information Procedure Rules to be quoted if there is an exempt appendix

⁸ The signatory must be duly authorised by the Director to make the decision in accordance with the Department's scheme. It is not acceptable for the signature to be 'pp' for an authorised signatory. For Key Decisions only, the date of the authorised signature signifies that, at the time, the Officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have upon the final decision.

⁹ Governance Services will enter these dates

Report of The Head of Arts and Venues

Report to Libraries, Arts and Heritage Officer Board

Date: 5th March 2012

Subject: Three Year Grants to Cultural Organisations

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): All	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The cultural offer in Leeds is vital to the City's economy and the Council is keen to ensure a broad programme which contributes to the City Vision cultural objectives. These are building the city's cultural talent, removing all barriers, defining what makes Leeds distinctive from other cities and inspiring and being inspired by the community.
2. The **3-year cultural grants** provide funding to support the core activities of Leeds based organisations that demonstrate a strong commitment to the city and deliver against the four core objectives above. Bids of over £4m were received.
3. This report proposes the level of grants to be allocated via the 3 year grants fund.

Recommendations

4. To approve the organisations included in the report receive 3-year grants to support their cultural activity.

Purpose of this report

- 1.1 To recommend for approval the allocation of the 3-year cultural grants

2 Background information

- 2.1 In July, Executive Board agreed to revise the grant scheme process and introduce a three-year scheme to provide greater stability to cultural organisations that demonstrate commitment to the City through their programming, educational activity and support to the local economy. Significant change to the Arts Council funding arrangements was a further driver, as these changes impacted the city's arts organisations in different ways. All grants are assessed against the same criteria which included reach; target audiences; performance against the four cultural objectives; financial stability; realism of costing; alternative funding sources and opportunities; equality; diversity and safeguarding policies; programme and commitment to the city.
- 2.2 The City Vision defines the four cultural ambitions of the city. To be successful grant applicants must demonstrate how they will deliver against these, ie how they will
 - spot nurture and retain talent
 - remove barriers to enable all to participate in cultural activity
 - contribute to the distinctiveness of the cultural offer in the city
 - inspire the communities of Leeds and be inspired by them
- 2.3 Fundamental to the scheme is the collection of data to evidence the social and economic value of culture for the city. All successful applicants commit to collect and submit core data throughout the year. The delivery against commitments and clear evidence of value will be used when assessing organisations as part of the grant process. All organisations receiving three-year grants will be subject to annual review against their commitments.

3 Main Issues

- 3.1 The grant scheme was significantly oversubscribed. The new approach attracted a much broader range of organisations and individuals proposing an exciting mix of ideas. For the first time bidders were able to use electronic application forms and for some there were technical difficulties which will be resolved for the future. A paper form was available however and it was agreed to receive bids in any format.
 - 3.1.1 In summary
 - The value of all the bids against the 3 - year scheme was £4.2m
 - For the 3-year scheme 36% of the applications were from voluntary or amateur organisations, 62% from professional organisations
- 3.2 The bids covered a wide range of cultural types i.e. dance, sport, visual arts, and the proposed recommendations for funding have taken this into consideration. This will ensure that the city will host sport; opera; theatre; creative writing; dance; music in many forms; craft; design; creative digital; street entertainment; photography; visual arts; circus and more.

- 3.2.2 Local people were asked, through the Citizens Panel, what type of activities they would like to see in Leeds in 2012. The response is fascinating and has been used to shape the grant allocations. Different art forms and sport cost vastly different amounts to host or develop, activities engage different numbers of people which also impacts on budgets required. As a result there isn't a direct correlation between the grant allocations and the percentage of local people preferring to see specific types of activity.

Activity	% response	Activity	% response
Outdoor activities in parks	66	Sports Festival	44
Theatre	65	Visit to Museums	44
Popular Music Concert	62	Shows/Musicals	44
Local community Festivals	55	Musicals	43
Comedy	54	Visual Art Exhibitions	43
Street Entertainment	53	Dance	41
Film	50	Visits to Galleries	36
Walking in a park	50	Literature Festivals	32
Heritage Trails	47	Author Visits	26
Classical Music Concert	46	Opera	26
Activities in Museums	45	Other	6

- 3.3 The proposed allocations the 3-year grants are as follows

Organisation		2012/13	2013/14	2014/15
Artlink West Yorkshire	Requested	30,000	30,500	31,100
	Allocated	12,000	12,000	12,000
BTCV	Allocated	10,250	10,250	10,250
DAZL	Requested	7,000	7,500	8,000
	Allocated	6,500	6,500	6,500
East Street Arts	Requested	70,000	70,000	70,000
	Allocated	18,752	19,000	20,000
Headingley Festival	Requested	6,000	7,000	8,000
	Allocated	1,000	1,000	1,000
Heads together	Requested	10,000	10,000	10,000
	Allocated	2,000	2,000	2,000
Hyde Park Unity day	Requested	5,850	5,850	5,850
	Allocated	2,000	2,000	2,250
I love West Leeds	Requested	10,000	10,000	10,000
	Allocated	4,000	4,000	4,000
Interplay	Requested	24,895	27,570	29,895
	Allocated	16,000	16,000	16,000

Organisation		2012/13	2013/14	2014/15
Invisible Flock	Requested	10,000	10,000	10,000
	Allocated	2,000	2,000	2,000
Irish Arts Foundation	Requested	6,250	6,000	5,000
	Allocated	3,000	3,000	3,000
Kirkstall Festival	Requested	2,000	2,000	2,000
	Allocated	1,000	1,000	1,000
Leeds Asian Festival	Requested	40,000	40,000	40,000
	Allocated	29,500	29,500	29,500
Leeds Chinese Community	Requested	14,000	17,000	20,000
	Allocated	2,000	2,000	2,000
Leeds Combined Arts	Requested	3,300	3,300	3,300
	Allocated	1,000	1,000	1,000
Leeds Contemporary Arts	Requested	65,000	70,000	75,000
	Allocated	2,000	2,000	2,000
Leeds Grand Theatre and Opera House Ltd	Requested	602,000	620,300	639,000
	Allocated	180,000	190,000	200,000
Leeds International Piano Competition	Requested	20,000	40,000	40,000
	Allocated	20,000	10,000	10,000
Leeds Irish Festival	Requested	17,000	18,000	20,000
	Allocated	16,000	16,000	16,000
Leeds Music Hub	Requested	2,500	2,500	2,500
	Allocated	1,000	1,000	1,000
Leeds Sports Federation	Allocated	9700	9700	9700
St. Patrick's Day Parade	Requested	15,000	17,000	20,000
	Allocated	6,000	6,000	6,000
Leeds Theatre in Education	Requested	8,000	8,000	8,000
	Allocated	2,000	2,500	2,500
Left Bank	Requested	40,000	40,000	50,000
	Allocated	2,000	2,000	2,000
Lifeforce Productions	Requested	15,000	15,000	15,000
	Allocated	5,000	5,000	5,000
Little London Arts	Requested	4,000	9,000	9,000
	Allocated	2,000	2,750	4,000
Lumen	Requested	15,000	15,000	15,000
	Allocated	4,000	4,250	4,500
Makor	Requested	3,000	3,300	3,700
	Allocated	1,000	1,000	1,000

Organisation		2012/13	2013/14	2014/15
Meanwood Urban Valley Farm	Allocated	62,000	62,000	62,000
Middleton Equestrian Centre	Allocated	140,000	140,000	140,000
Morley Literature Festival	Requested	7,000	7,000	7,000
	Allocated	2,000	2,000	2,000
Musical Arc	Requested	5,000	5,000	4,5000
	Allocated	3,000	3,000	3,000
Northern Ballet Theatre	Requested	350,000	357,000	362,355
	Allocated	220,000	250,000	250,000
Northern School of Contemporary Dance	Requested	13,400	13,755	14,120
	Allocated	9,000	9,000	9,000
Opera North	Requested	864,000	864,000	864,000
	Allocated	760,000	720,000	710,000
Otley Courthouse	Requested	13,000	13,400	13,600
	Allocated	5,500	5,500	5,500
Pavillion	Requested	18,000	20,000	22,000
	Allocated	12,000	12,000	12,000
Phoenix Dance	Requested	85,000	85,000	85,000
	Allocated	75,000	75,000	75,000
Project Space Leeds	Requested	120,000	100,000	80,000
	Allocated	43,000	44,000	44,000
Pyramid of Arts	Requested	15,000	17,000	20,000
	Allocated	5,500	5,500	5,500
Red Ladder	Requested	13,500	14,500	11,500
	Allocated	5,000	5,000	5,000
RJC Dance	Requested	20,000	20,000	20,000
	Allocated	12,700	13,000	13,840
SAA-UK	Requested	63,696	63,696	63,696
	Allocated	16,000	16,250	16,250
Schools partnership (Garforth Arts Festival)	Requested	5,000	5,000	5,000
	Allocated	2,250	2,250	2,250
Skipkko Arts team	Requested	7,500	7,750	8,000
	Allocated	6,000	6,000	6,000
Slung Low	Requested	10,000	10,000	12,000
	Allocated	4,000	4,000	4,000
Space 2	Requested	15,000	15,000	15,000
	Allocated	2,000	2,000	2,000

Organisation		2012/13	2013/14	2014/15
Theatre Co. Blah Blah Blah	Requested	17,260	17,615	17,965
	Allocated	14,000	13,500	13,000
Together for Peace	Requested	10,000	10,000	10,000
	Allocated	1,500	2,000	2,000
Urban Sprawl	Requested	4,396	4,396	4,396
	Allocated	1,000	1,250	1,500
West Yorkshire Playhouse	Requested	930,000	940,000	950,000
	Allocated	680,000	710,000	710,000
Woolgather	Requested	14,500	18,000	23,900
	Allocated	2,500	2,500	2,500
Yorkshire Dance	Requested	126,300	126,300	126,300
	Allocated	59,000	60,000	60,000
Youth Theatre	Requested	14,860	18,000	23,900
	Allocated	2,000	2,500	2,500

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.3 The changes to the grants scheme grew from consultation with a wide range of organisations and individuals. Changes to the Arts Council funding process in 2011 had a significant effect on both large and small organisations in the city. A number of smaller organisations lost their major funding streams while the impact on larger organisations has varied from increases in Arts Council Grant Funding to significant decreases. The Arts Council have moved to a three year scheme and these changes prompted the larger organisations to request that Leeds City Council also move to a three year funding plan coterminous with the Arts Council.

4.1.4 Leeds City Council wishes to grant aid activities that meet the City's cultural ambitions, inspire local people and attract visitors. To help develop the overall programme local people were asked, via the Citizens Panel, what they would like to see in the city in 2012. The results of the survey have been used in assessing the grants and allocating funding.

- Response to the survey was high, with 1180 replying via email and 145 responding to the postal survey.
- While 91% of respondents said they liked to be part of an audience, 43% said they liked to take a more active part in an event such as a mass participation or a local festival and 52% said they liked doing both.
- The types of activities respondents said they wanted to see in the city is included at 3.2.2.

- When identifying where people liked to attend events, the results were very close with 84% attending close to home, while 73% enjoy events in the city centre. 56% were prepared to travel anywhere in the city to attend an event.
- When asked what one thing would, in their view make Leeds the best place to live or visit a wide range of responses were received. Answers ranged from preference for different types of activities to comments on events in other cities. However the most interesting answers to this question focused on issues the public wanted resolved. The action most people wanted to see (14% of respondents) is an inclusive and accessible programme. 11% of respondents wanted improvements to transport, 9% referred to the need to improve cleanliness and 8% shared strong views that there should be more, better and greater variety of marketing and communication of events and activities.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Cultural grants can support activity which can do much to tackle issues of equality and cohesion. All organisations bidding for a grant must include their equality and diversity policy and their safeguarding policies. Those who do not have such policies when preparing their bids are supported to create them.
- 4.2.2 All applicants need to demonstrate how funding will support them remove barriers and how they will inspire communities. They also must supply data on their target audiences. This has been used to identify how well the proposed allocations support everyone in the city. The following numbers were identified by the organisations it is proposed to grant support. Caution should be taken with this data as it refers to their bid and the funding will not stretch to fully fund the applicants. However it can be used as a base.

Age range	3 year grants
Under 5	143,526
5-11	311,373
12 – 15	626,266
16 – 19	731,917
20 – 24	1,032,386
25 – 64	1,378,635
Over 65	1,044,892
Work targeted at specific audiences	
People with disabilities	141,372
People at the risk of social exclusion	198,306
Asian or Asian British	145,318
Black or Black British	112,675
Chinese	58,561
Other Ethnic Group	137,973

4.2.3 An Equality Impact Assessment has been carried out and is available on request.

4.3 Council policies and City Priorities

4.3.1 The cultural sector in Leeds is important to the economic strength of the city through employment, commissioning and inward investment through audience secondary spend.

4.3.2 When considering the allocation of grants the number of people that would be employed, including volunteers and the numbers of new works were considered. Again caution is required with these figures as it will not be possible to fully support the bids from organisations. However as a guide the number of people who will benefit from the activities are

Beneficiaries	3 year grants
Number of Artist/Practitioners	36,642
Days Artist/Practitioners employed	281,098
Volunteers	29,983
Number of members of the community who will be engaged as creators	57,706
New works created	
Performances	2,084
Books	417
Film	370
Catalogues	74
Compositions	387
Commissions	631
Other	1,394

4.4 Resources and value for money

4.4.1 Leeds Metropolitan University are working with the Council to develop simple yet effective measures for the social and economic value of the programme. All successful applicants are committed to provide data on actual take up during the year and this will then be used to produce a value statement at the end of the year. Both Leeds Universities have leading professionals in the field of the economic and social value of culture and the Council will work with both teams in 2012 to develop these measures.

4.5 Legal Implications, Access to Information and Call In

4.5.1 All organisations are required to submit their governance arrangements, their banking details and a register of interests to ensure probity.

4.5.2 This report is subject to Call In

4.6 Risk Management

- 4.6.1 When allocating the grants the risks and opportunities for organisations and the Council have been considered

5 Conclusions

- 5.1 The grants proposed will result in Leeds building its reputation both as a venue for major organisations and a producer of a distinctive programme accessible to all.

6 Recommendations

- 6.1 That the Chief Libraries, Arts and Heritage Officer approves the 3-year grants as indicated at 3.3

7 Background documents

- 7.1 Results of the Citizen's Panel Culturally Inspired Survey
- 7.2 Equality Impact Assessment Cultural Grants
- 7.3 Grant bids and decisions paper

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author

This page is intentionally left blank